

#### THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS), Sivakasi

(Affiliated to Madurai Kamaraj University, Reaccredited with "A" Grade by NAAC, College with Potential for Excellence by UGC & Mentor Institution under UGC PARAMARSH)

NAAC SSR Cycle IV (2015-2020)

6.1 Institutional Vision and Leadership

6.1.1 Vision and Mission

# MINUTES OF IQAC MEETING 2015-2016



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INTERNAL C	RAJARATNAM COLLEGE FOR WOMEN, SIVAKASI. QUALITY ASSURANCE CELL (IQAC)
	QAC Meeting held with Stakeholders
	the parents' representatives on 18.06.15 at 11.30 a.m in acility Centre. 19 parents actively participated in the
The parents appreciated the	efforts taken by the teachers to coach the students.
The infrastructure facility as	vailable in the campus was highly commended.
Suggestions	
<ul> <li>Lunch can be provided to the</li> </ul>	ne needy dayscholars on monthly payment basis.
	3.Ed programmes can be introduced.
	be made easier, as the students find it difficult to move
The students can be trained	he enrollment during the lunch break.
	tunities for the Microbiology students can be given.
	d to control the crowd near the front gate of the college
from 9.00 a.m. to 9.20 a.m.	Speed breaks can be constructed.
The college can start function.  Town between 9 a.m to 9.30	oning from 9.45 a.m. as huge traffic is found in Sivakasi a.m.
Raylywau IQAC Co-ordinator	Osasire he Principal
Members Present:	
1. Dr. K. Rajeswari	- Alajersia.
2. Dr. M. Jayalakshmi	- Rajelswa." - Hayalakahn: - voottyo
3. Mrs. S. Sathya	- NoThyo
4. Dr. T. Palaneeswari	- 9-Palemen
5. Dr. P. Stella Muthu Rajam	- P. Stelle mil regar
6. Dr. N. Vijaya	-
7. Ms. G. Sathiabama	- G. Satriabama



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	There will be a onesting with the
	members of the 16AC in the Brincipals
	Room, on 296.15 at 9.30 a.m.
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7-	Plan of action for the Hear 2015-16
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3.	Substitution of ABAR 2014-15
H.	Bost Practices of the institution
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	Kajeswan Dinishal
	10 Ale Co-ordinator Pourocipal
	Moraliera.
	Dr. K. Rajeswari - Ol
	Dr. M. Jayalakshni - H
	Mrs. S. Sathya -
4.	Dr. T. Palanees ware - &
6.	Dr. P. Kanga
6.	Dr. K.P. Radha
	Dr. Soundaranaj Gealta - g
	Miss B. Theresita Mary Shanthu -
	Mrs. E. Ponnelar - E. Ponnalar
	Dr. P. Stella Multu Rayam - P. Sfella m/k rajam
	Mrs. C. Devi A roccia Vanitta - coal 29/1/15
	Dr. S. Pettanachi Sebam -
13.	117. S. Ye Barachu Selvam



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#### THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN, SIVAKASI. INTERNAL QUALITY ASSURANCE CELL (IQAC) Report of the IQAC Meeting held with Members

A meeting was held with the senior administrative officers and teachers representative of the IQAC on 29th June 2015 in the Principal's Room at 9.30 a.m.

- The IQAC co-ordinator welcomed the members and read out the items to be discussed in the meeting.
- The Chairperson, Dr. D. Sasireka highlighted the importance of IQAC and the role of each members in sustaining the quality of the institution.
- The members were asked to plan quality initiatives for the academic year 2015-16.
- Discussed the suggestions given by parents in the parents meeting held on 18.06.15. The following is the action taken.
  - Planned to include Takewando as Physical Education activity under Part-V.
  - The feasibility of introducing B.Ed programme will be made and will be discussed in the Governing Body Meeting.
  - Decided to provide lunch to students in the canteen if a minimum of 50 (iii) students opt for it.
  - Informed the security in the front gate to do the needful to control the crowd (iv) between 9.15 a.m. to 9.30 a.m.
  - Decided to change the college timings and the college will function from 9.45 a.m. to 3.30 p.m from 1st July 2015 onwards.
- Learning Management system will be adopted by promoting a website to enable effective learning.
- Decided to submit the AQAR online in the last week of July after getting approval from the Governing Body.
- Decided to discuss the common curriculum hosted by UGC in the website in the department meeting.

Principal



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1.	A meeting was held with the members of the
	MOAR preparation committee at 2.15 pm in the
	IRAC Office on 29th June 2015.
	* Read out the report of the IRAC meeting held
	in the freemon of 29th June 2015.
	A Resolved to submit a dorrief report of ARAR 2014-15
	A Resolved to meet on 02.07.15 to discuss the delails of the institution and IRAC activities.
2.	A neeting was held with the members of ARAR
	preparation Committee at 2.15 Pm in the IRAC office
	on 2nd July 2015.
	(i) Discussed the Part - A content of the Annual
	(ii) Dissurance Report 2014-15
	(ii) Discussed in Part-B Criterion II & III in Part-B
	separate register you cristing faculty.
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3.	A meeting was held with faculty members and Research Cell on 200 July at 3.36 p.m Or jested the Jaculty to apply for those oresearch A neeting was held with the members of AGAR proposition
	Described the Secret, to other see Mines seemed
Δ	A method was held with the mineral of Ald & Versent
	Committee at 2.15 pm in the IDAC office on 3rd July 2015.
	(i) Discussed Criterion - I & IV.
	(ii) Decided to avoid repetition of items
	being entered in criteriens.



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	held the faculty who are pursuing
	Ph.D. held of lo.8.15
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	progress of their Ph.D work from.
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	Ph.D organisation hefore 30th Nov. 2015
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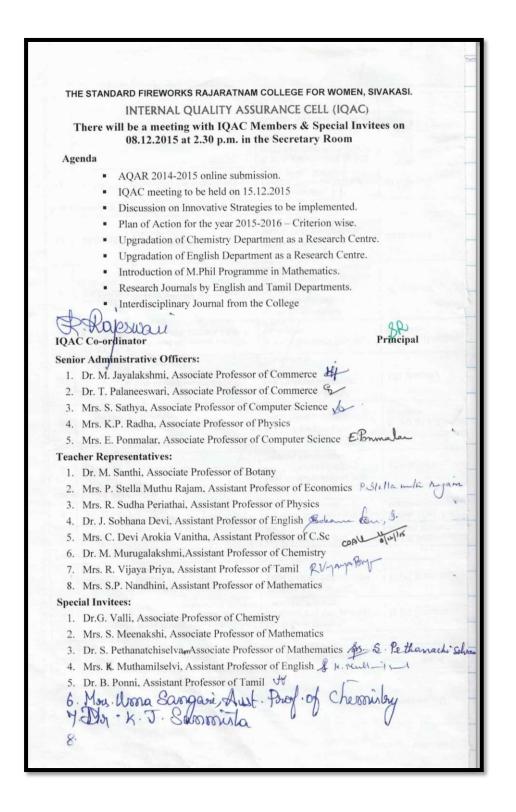


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	Heads of Departments to Discuss
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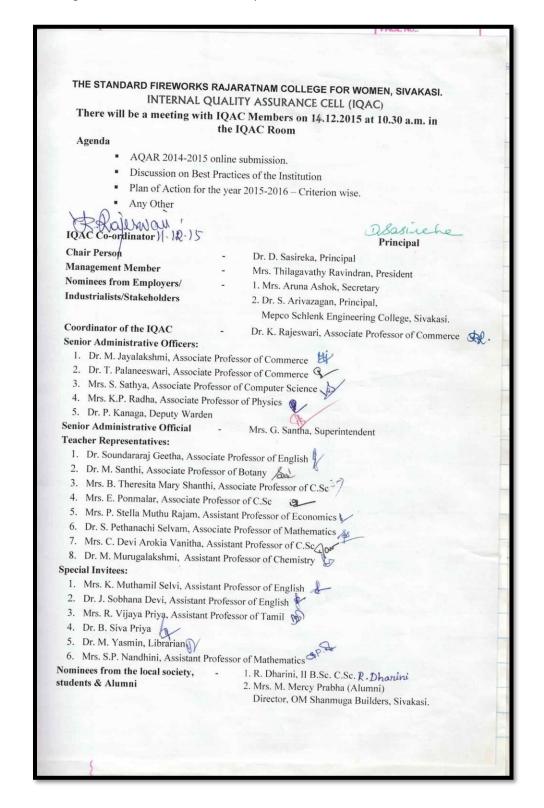


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08/12/15	Received the young Science Researcher handower to Mrs. N. Uma Sanpari and it	Award Communication
	handower to Mrs. N. Una Sanpari and it	was circulated to
	6 Science Departments.	
	THE STANDARD FIREWORKS RAJARATNAM COLLEGI	E FOR WOMEN,
	INTERNAL QUALITY ASSURANCE CELL	(IQAC)
M	inutes of the IQAC Meeting held on 08.12.15 at 2.30 p.m	
<b>5</b>	Resolved to convene an IQAC meeting inviting the Community, Management, Industrialist, Nominee from students, Senior Administrative Officers and Teacher 15.12.2015 in the IQAC Room.	Local Society and
- 0	Resolved to discuss the innovative strategies to be impleapproval of the AQAR 2014-15 in the Governing Body Meeti	
٥	Discussed and finalized the plan of action for the year 2015-1	6.
•	Discussed with the HOD and senior faculty members in Chemistry and English Departments as Research Centres.	the upgradation of
	<ul> <li>Dr. G. Valli, HOD of Chemistry is a recognized gui members from the Department of Chemistry have submit Madurai Kamaraj University for Guideship. After g guideship from the University as research guides the Depa would apply to Madurai Kamaraj University in the Acader the upgradation of their department as a Research Centre.</li> </ul>	tted their proposal to getting approval for artment of Chemistry
	<ul> <li>Two faculty members from the Department of English have their proposal seeking guideship to Madurai Kamaraj U 2016. After getting approval for guideship from Madurai as research guides the Department of English would ap Academic year 2016-17 for the upgradation of their depart Centre.</li> </ul>	niversity in January Kamaraj University, pply to MKU in the
	The Department of English has planned to apply to the Nation India for releasing a Research Journal in the Academic year 20	
<b>ə</b>	The Department of Tamil is also taking an initiative to start a F	Research Journal.
	Releasing of Interdisciplinary Journal by Humanities was dis to start in 2017-18.	scussed and planned
IQA	Phyllwan r C Co-ordinator 8. 12.15	OSabineha Principal







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#### **Members Present** Dr. D. Sasireka, Chair Person Mrs. Thilagavathy Ravindran, Management Member Mrs. Aruna Ashok, Nominees from Employer Dr. S. Arivazagan, Nominees from Industrialists/Stakeholders R. Hajeswam 14.12-15- Dr. K. Rajeswari, Coordinator of the IQAC Dr. M. Jayalakshmi, Senior Administrative Officer - J. Palanen Dr. T. Palaneeswari, Senior Administrative Officer Mrs. S. Sathya, Senior Administrative Officer - 120the 14/12/15 - 12. P. Radha 14/2/15 Mrs. K.P. Radha, Senior Administrative Officer Dr. P. Kanaga, Senior Administrative Officer Mrs. G. Santha, Senior Administrative Official 4: Shouth Dr. Soundararaj Geetha, Teacher Representative Dr. M. Santhi, Teacher Representative 1 conte ⇒ Mrs. B. Theresita Mary Shanthi, Teacher Representative - Jack Mrs. E. Ponmalar, Teacher Representative - P. Stelle m/Li ryo Mrs. P. Stella Muthu Rajam, Teacher Representative Dr. S. Pethanachi Selvam, Teacher Representative Mrs. C. Devi Arokia Vanitha, Teacher Representative Dr. M. Murugalakshmi, Teacher Representative Mrs. K. Muthamil Selvi, Special Invitee Dr. J. Sobhana Devi, Special Invitee Mrs. R. Vijaya Priya, Special Invitee Dr. B. Siva Priya, Special Invitee Dr. M. Yasmin, Special Invitee Mrs. S.P. Nandhini, Special Invitee Nominees from the local society, students & Alumni 1. R. Dharini, II B.Sc. C.Sc. - R. Dharini 2. Mrs. M. Mercy Prabha (Alumni) Director, OM Shanmuga Builders, Sivakasi.



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## THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN, SIVAKASI. INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting held on 14.12.2015 at 10.30 a.m. in the IQAC Room

The Members of the Committee shared the proposed plan of action for the academic year 2015-2016. Discussed the follow-up activities- regarding suggestions placed in the meeting held on 05.08.2014. Dr. S. Arivazhan, Member Representative of the College IQAC, had the following suggestions:

- Enrollment in BEC Programme can be increased.
- Targets can be fixed for each department quantitatively.
- IQAC has to set specific targets to be achieved during the academic year for each department.
- The faculty members of Science Departments can assess the impact factor of publications – Citation index, H index and Scopus.
- The Science Departments can apply for projects to funding agencies DIT/DST/
- The number of Major Research Projects has to be increased.

Proposed to analyse the growth of the individual Departments criterion-wise for three consecutive years – 2013-14, 2014-15 and 2015-16.

IQAC Co-ordinator

IOAC Co-ordinator,

The Standare reworks Rajaratnam College for Women, (Aut 2005)

Thiruthanga! "

Principal 14/12/15

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The Standard Fire Works Rajaratnam College for Women, SIVAKASI.



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	INTERNAL QUALITY AS	SURANCE CELL (IQAC)
		d the Action Taken for the suggestion given we of the College IQAC.
S.No.	Suggestion	Action Taken
1.	Enrollment in BEC Programme can be increased	Orientation on BEC Programme was given in the month of February 2016 and Enrollment in the course has increased (84 for prelims course & 13 enrolled for Vantage course)
2.	Targets can be fixed for each department quantitatively.	Dept. wise target for the year 2016-17 is fixed by the IOAC based on the activities carried out in
3.	achieved during the academic year for each department.	2015-16.
4.	The Faculty members of Science Departments can assess the Impact factor of publications – Citation index, H index and Scopus.	The individual faculty was instructed to get assistance from the Librarian to assess the Impact factor of publications – Citation index, H-index and Scopus.
5.	The Science Departments can apply for projects to funding agencies - DIT/DST/DSIR.	The Dept. of Botany & Computer Science applied to DSIR for a project on "Rural Women Empowerment". The proposal was not considered as the Ministry approved the proposals submitted by Engineering colleges only.     Science departments have been approved ₹ 90,000/- by TNSCST and they organized a Quality Enhancement Programme for Secondary Grade Teachers
6.	The number of Major Research Projects has to be increased.	Major Research Projects already applied to UGC in 2014 has not yet been approved. Waiting for notification from UGC and Other funding agencies.
	S.No. 1. 2. 3. 4.	INTERNAL QUALITY AS  Minutes of the IQAC Meeting held on 17.0  The Members of the Committee discusses of the Members of the Committee discusses of the IQAC Meeting held on 17.0  The Members of the Committee discusses of the Committee discusses of the IQAC Meeting held on 17.0  The Members of the Committee discusses of the IQAC Meeting held on 17.0  Suggestion  1. Enrollment in BEC Programme can be increased  2. Targets can be fixed for each department quantitatively.  IQAC has to set specific targets to be achieved during the academic year for each department.  The Faculty members of Science Departments can assess the Impact factor of publications — Citation index, H index and Scopus.  The Science Departments can apply for projects to funding agencies – DIT/DST/DSIR.



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